

THE BLACK ARCHIVES HISTORY AND RESEARCH
FOUNDATION OF SOUTH FL, INC

Joseph Caleb Building
Miami, Florida 33142 (305) 636-2390

PAPERS PROCESSED

Date Started: September 20, 2003

Collection Title: **Sites & Landmarks**

Date Span: N/A

Inclusive Subjects:

The records contain in the collection are of many local venues associated with Black Miami. Sub series of this collection includes a host of major and minor sites & landmarks. This collection contains information on Virginia Key Beach, historic cemeteries, designation reports, African American named streets, parks and buildings, maps, and photographs. Included in this collection is biographical information on prominent officials whom buildings have been named.

Brief description of processing procedure:

The records in this collection were located in the Black Archives ready reference room. After a preliminary survey was conducted, it was discovered that the records of the individuals were in no order however, some material was placed in category by three ring binders. To process the collection the information was categorized and then transferred into acid-free file folders. After being appropriately labeled, the folders were organized in alphabetical order and placed in an acid-free Hollinger box. Afterwards, a content listing was made, and the appropriate label was attached, the box was stored in the collections room. This collection was processed at the file folder level.

Personalities E Collection – Continued

***** Archivist Note:** These records will be stored as the Sites & Landmark Collection, and since this is a community archives, it will be an ongoing collection. In addition to this collection, I decided to separate this collection into sub-series. The collection now includes a host of major and minor sites & landmarks. This collection contains information on Virginia Key Beach, historic cemeteries, designation reports, African American named streets, parks and buildings, maps, and photographs. Included in this collection is biographical information on prominent officials whom buildings have been named. As the collection grows, I will begin to separate the larger sub-series into separate boxes as a stand alone collection. Currently, the only separate sub-series is the Virginia Key Beach Collection. Once a collection is separated, a separate finding aid will be made to accompany it. Other collections that may compliment Site & Landmarks will more than likely be Lyric Theater, Dorsey House, Hampton House, Chapman House, X-Ray Clinic, and a few others. *tab*

Number of Boxes: 2

Location: Collection Room
Ready Reference Section

Size: 1 cubic ft.

Processing Description: File folder level

Date of Completion: 11/3/04

Completed by: Timothy A. Barber
Assistant Archivist

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PUBLIC ARCHIVES LIST

Collection Title: Sites & Landmarks

Box / File #	Record Description	Dates
1/1	Sites & Landmarks-Cemeteries- Documents-	
1/2	Sites & Landmarks-Cemeteries- Evergreen Memorial Park- News Articles-	
1/3	Sites & Landmarks-Cemeteries- Lincoln Memorial Park- News Articles-	
1/4	Sites & Landmarks-Cemeteries- Lincoln Memorial Park- Photographs-	
1/5	Sites & Landmarks-Cemeteries- Miami City Cemetery- Correspondences-	
1/6	Sites & Landmarks-Cemeteries- Miami City Cemetery- News Articles-	
1/7	Sites & Landmarks-Cemeteries- Miami City Cemetery- Programs-	
	Dade Heritage Days	1994
1/8	Sites & Landmarks-Cemeteries- Miami City Cemetery- Programs-	
	Dade Heritage Days	2004
1/9	Sites & Landmarks-Cemeteries- Miami City Cemetery- Publications-	
	Burials 1896-1990	
1/10	Sites & Landmarks-Cemeteries- Miami City Cemetery- Publications-	
	Burials 1896-1990	

Collection Title: Sites & Landmarks

Box / File #	Record Description	Dates
1/11	Sites & Landmarks-Cemeteries- Miami City Cemetery- Records- Burials	
1/12	Sites & Landmarks-Cemeteries- Pine wood Cemetery- News Articles-	
1/13	Sites & Landmarks-Designation Reports- Black Police Precinct & Courthouse	
1/14	Sites & Landmarks-Designation Reports- City of Miami Cemetery	
1/15	Sites & Landmarks-Designation Reports- D. A. Dorsey House	
1/16	Sites & Landmarks-Designation Reports- Dorsey Memorial Library	
1/17	Sites & Landmarks-Designation Reports- Dr. William Chapman House	
1/18	Sites & Landmarks-Designation Reports- E. W. F. Stirrup House	
1/19	Sites & Landmarks-Designation Reports- Evergreen Memorial Park	
1/20	Sites & Landmarks-Designation Reports- Fort Dallas	
1/21	Sites & Landmarks-Designation Reports- Lincoln Memorial Park Cemetery	
1/22	Sites & Landmarks-Designation Reports- St. Agnes Episcopal Church	
1/23	Sites & Landmarks-Designation Reports- Ward Rooming House	

Collection Title: Sites & Landmarks

Box / File #	Record Description	Dates
1/24	Sites & Landmarks-Divine Mission Building- Correspondence-	
1/25	Sites & Landmarks-Fire House Complex- Documents-	
1/26	Sites & Landmarks-Orchid Villa Monument- Documents-	
1/27	Sites & Landmarks-Orchid Villa Monument- Photographs-	
1/28	Sites & Landmarks-Photographs- Community Centers- Helen M. Sawyer-	
1/29	Sites & Landmarks-Photographs- Community Centers- JESCA-	
1/30	Sites & Landmarks-Photographs- Correctional Centers- Turner Guilford-Knight	
1/31	Sites & Landmarks-Photographs- Head Start Centers-	
1/32	Sites & Landmarks-Photographs- Health Centers-	
1/33	Sites & Landmarks-Photographs- Housing Developments- Annie Coleman Gardens-	
1/34	Sites & Landmarks-Photographs- Housing Developments- Arthur Mays Villas-	
1/35	Sites & Landmarks-Photographs- Housing Developments- Covenant Palms-	
1/36	Sites & Landmarks-Photographs- Housing Development- Culmer Plaza-	

Collection Title: Sites & Landmarks

Box / File #	Record Description	Dates
1/37	Sites & Landmarks-Photographs- Housing Development- James E. Scott Housing-	
1/38	Sites & Landmarks-Photographs- Housing Development- Miscellaneous-	
1/39	Sites & Landmarks-Photographs- Housing Development- Ward Towers-	
1/40	Sites & Landmarks-Photographs- Miscellaneous Landmarks-	
1/41	Sites & Landmarks-Photographs- Neighborhood Centers-	
1/42	Sites & Landmarks-Photographs- Parks-Alonzo Kelly Park-	
1/43	Sites & Landmarks-Photographs- Parks-Bunche Park-	
1/44	Sites & Landmarks-Photographs- Parks-Ingram Park-	
1/45	Sites & Landmarks-Photographs- Parks-Reeves Park-	
1/46	Sites & Landmarks-Photographs- Parks-Tacolcy Center-	
1/47	Sites & Landmarks-Photographs- Post Offices-M.L.K. Jr. Branch-	
1/48	Sites & Landmarks-Photographs- Projector Slides-	
1/49	Sites & Landmarks-Photographs- Schools-Dorsey Skill Center-	
1/50	Sites & Landmarks-Photographs- Schools-MDC-Garth Reeves- Classroom Bldg-	
1/51	Sites & Landmarks-Photographs- Street Signs-	

Collection Title: Sites & Landmarks

Box / File #	Record Description	Dates
1/52	Sites & Landmarks- Post Offices- News Articles-	
1/53	Sites & Landmarks- Post Offices- Programs-	
1/54	Sites & Landmarks-Tours- Documents- Address of Public Facilities Named for African Americans	
1/55	Sites & Landmarks-Tours- Documents- Biographical Data of Public Facilities Named for African Americans	
1/56	Sites & Landmarks-Tours- Documents- Biographical Data of Public Facilities Named for African Americans	
1/57	Sites & Landmarks-Tours- Documents-Lot Descriptions-	
1/58	Sites & Landmarks-Tours- Documents-Miscellaneous-	
1/59	Sites & Landmarks-Tours- Documents- Profiles of Public Facilities Named for African Americans	
1/60	Sites & Landmarks-Tours- Historic Sites Guide-	
1/61	Sites & Landmarks-Tours- Maps-Black Heritage Trail-	
1/62	Sites & Landmarks-Tours- News Articles-	